

# VICTORIA CONWAY

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## EDUCATION

Tulane University 2017 – Present  
B.S. Candidate in Psychology & Sociology  
3.769 GPA

## WORK EXPERIENCE

Tulane University – New Orleans, LA Present  
**Undergraduate Research Assistant**

Works with principal investigator Dr. Laurie O'Brien to conduct social psychology research pertaining to the attitudes, knowledge, and behaviors of social perception. Administers questionnaires and partakes in qualitative data collection by conducting interviews with subjects about their attitudes, knowledge, and behaviors regarding social perception.

Tulane University – New Orleans, LA Present  
**Photo Laboratory Technician**

Sets up and maintains darkroom chemical levels and solution integrity for hand development systems for black & white film photography. Monitors, orders, and organizes equipment and supplies. Maintains digital photography printers as well as the darkroom and processing room. Oversees rental of photography equipment to students.

Tulane University – New Orleans, LA Present  
**Administrative Aide**

Creates a cohesive environment for the Office of Strategic Summer Programs by providing support to staff throughout the year. Responsibilities include answering telephones; corresponding with applicants and families; data entry; supporting the pre-college application and enrollment process; and completing other projects as assigned.

Self-Employed Present  
**Freelance Photographer and Videographer**

Specializes in music photography to produce live coverage, as well as promotional pictures and videos. Execute all aspects of post-production, utilizing Adobe software including Lightroom, Photoshop, and Premiere Pro. Technically proficient in camera equipment, film, lenses, and lighting. Portfolio available at <https://shotbyvi.myportfolio.com>.

The Dilettante Zine Present  
**Founder and Editor-in-Chief**

*The Dilettante* is a print and online publication that showcases young artists. The goal of *The Dilettante* is to provide a platform for informal artists to distribute their creative work. The print publication is released bimonthly, while the online publication is updated several times per week. As founder, *The Dilettante* is the direct product of my creative vision. Responsibilities include curating a creative collection for and marketing both the print and digital platforms; editing submissions; formatting print publications using Adobe InDesign; creating and maintaining online site; and creating an editorial schedule for print and online content. Available online at <https://dilettantezine.com>.

Tulane University – New Orleans, LA 2019  
**Pre-College Summer Programs Teaching Assistant**

Assisted instructors in the classroom and managed curriculum materials. Acted as academic aid for a variety of courses, including middle school biomedical engineering, high school electrical engineering, high school coding, and high school robotics.

The Labyrinth Café and Gathering Space – New Orleans, LA 2018 – 2019  
**Barista and Marketing Intern**

Engaged customers, conveying a positive and professional attitude. Maintained café cleanliness and a welcoming environment. Prepared and served food and drinks in accordance with health codes and café standards. Designed flyers and graphics, used to promote events hosted in-house, for physical and digital distribution. Photographed and marketed café menu items on social media.

Kidizens – Bay Area, CA <b>Camp Counselor</b>	2018
Guided “young mayors” in interactive social play as they learned how to collaborate and become good citizens through a civics-focused curriculum and Lego city building. Encouraged problem-solving skills by creatively introducing obstacles within Lego cities, such as natural disasters. Led interactive lessons and activities in order to teach civics history and application.	
Tulane University – New Orleans, LA <b>Community Tutor</b>	2017 – 2018
Provided academic support for students K-12 through one-to-one and small group instruction. Adapted teaching style to unique needs of students. Subjects include math, English, science, and social studies.	
Dr. Gerald Bittner, Jr., DDS – San Jose, CA <b>Administrative Assistant and Marketing Intern</b>	2015 – 2017
Efficiently fulfilled administrative tasks, preparing patient charts and filing paperwork daily. Utilized Microsoft Office to create and format documents, such as consent and treatment forms. Designed marketing materials, such as brochures and advertisements, using Adobe Illustrator and Photoshop.	

## **VOLUNTEER EXPERIENCE**

<b>Volunteer</b> , Tulane University Stroke Survivors Support Group	2019
Work in the Tulane Hospital neurology intensive care unit to support patients during their hospital stay. Provide activities and companionship to those who have recently suffered a stroke or other neurological emergencies.	
<b>Tutor</b> , Tulane University Afterschool Newcomb Tutoring Program	2017 – 2019
Provide one-to-one academic support for K-8 students. Assist with homework and other class assignments. Communicate with parents about students’ progress. Subjects include math, reading, and writing.	
<b>Volunteer</b> , Global Brigades	2019
Implemented a medical brigade in Panama to provide access to health services in rural communities alongside doctors, staff, and local leaders. Worked in several areas of clinic, including triage, consultation, dental, and data informatics. Led charla (workshops) and a wellness fair, educating community members about key health practices.	
<b>ESL Teaching Assistant</b> , Catholic Charities Archdiocese of New Orleans	2018
Provided academic assistance in a classroom setting through one-on-one and group instruction. Collaborated with instructor in order to aid students in developing English literacy while focusing on practical applications. Assisted in a beginner level class, in which students had little to no English knowledge.	
<b>Site Leader</b> , Tulane University Center of Public Service	2018
Organized a group of Tulane students to volunteer in partnership with a local non-profit organization on the day of Outreach Tulane. Responsible for overseeing students and communicating with the community partner.	

## **AWARDS**

Tulane Presidential Merit Scholarship	2017 – Present
Tulane University Dean’s List	2017 – Present

## **MEMBERSHIPS**

Tulane University Neuroscience Association	2017 – Present
Tulane University Asian American Student Union	2017 – Present
Rotaract at Tulane University	2017 – Present
Habitat for Humanity	2017 – Present
Tulane-Newcomb Choir	2017 – 2019